



# Red Point Arts

🏠 100 Wentworth St, Port Kembla NSW 2505

✉ redpointartsecretary@gmail.com

🌐 redpointart.org.au

📞 0491 115 705

Red Point Artists Association Incorporated. ABN: 73 715 862 185 Incorporation No: 9889210

## CONTRACT – HIRE OF WORKSHOP 6

Fill this form on your computer - otherwise please PRINT

HIRER'S DETAILS		
Start date/time	Finish date/time	Hire type Casual Weekly
First Name	Last Name	
Address	Suburb	Postcode
Phone	Email	
Are you a Red Point Arts member? <input type="checkbox"/> Yes <input type="checkbox"/> No (please provide member's details)		

### Fees

Non-refundable deposit (50% of hire fee)	
Workshop hire balance	
<b>TOTAL</b>	
<b>Bank details:</b> BSB:	
Account Number:	
Account Name:	

### Workshop Hire Fees 2023

- Half day - \$45**                      or                       **Full day - \$100** (9am – 5pm)
- 9am – 12pm
- or
- 1 - 4pm

Note: hire period includes setup and packdown.



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## Workshop Hire - Terms & Conditions

- The hirer (at least one of a group or organisation) must be a member of Red Point Artist Association. This is necessary to be covered by RPAA's Public Liability Insurance Policy.
- If children are attending, it is the Hirer's responsibility to ensure they have a current Working With Children Check.
- Workshop 6 Hiring fee will be paid to RPAA 21 days in advance of hiring period.
- There is a 50% non-refundable deposit, which will be payable in the event of cancellation with less than 21 days' notice. Fees are available on application.
- The hirer will take care to ensure the workshop premises are respected and used with care and consideration for others, so that furniture, equipment and facilities remain in good working condition. Any damage must be reported to the President on 0491 115 705.
- The Workshop must be left clean, including the kitchen, toilet and hand basin. The urn turned off. The tables wiped with the sanitiser provided, floors swept and any rubbish accumulated during the hiring period removed. If cleaning
- A Red Point Arts Committee Member will explain to the hirer any other requirements while on the Red Point Arts site.

Hirer's signature	Date
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On completion, bring this form to Red Point Arts (best to ring beforehand), or scan and email as an attachment, or post to 100 Wentworth St Port Kembla 2505.

For further information please contact the President on 0491 115 705 or [president@redpointart.org.au](mailto:president@redpointart.org.au)

### OFFICE USE

Received:	Approved:	Deposit Paid:	Balance Paid:
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